

**Town of Garner
Town Council Meeting Minutes
May 7, 2018**

The Council met in regular session at 7:00 p.m. in the Garner Town Hall located at 900 7th Avenue.

CALL MEETING TO ORDER/ROLL CALL: Mayor Ronnie Williams

Present: Mayor Ronnie Williams, Mayor Pro Tem Ken Marshburn, Council Member Kathy Behringer, Council Member Jackie Johns, Council Member Buck Kennedy, Council Member Gra Singleton

Staff Present: Rodney Dickerson-Town Manager, Matt Roylance-Asst. Town Manager-Operations, Jeff Triezenberg-Planning Director, David Bamford-Planning Services Manager, Het Patel-Senior Planner, JoAnne Crabtree-Accounting Manager, Tony Chalk-Town Engineer, Rick Mercier-Communications Manager, William E. Anderson-Attorney, Stella Gibson-Town Clerk

PLEDGE OF ALLEGIANCE: Council Member Jackie Johns

INVOCATION: Council Member Jackie Johns asked Rev. James E. Clanton, Jr. of Wake Baptist Grove Church to deliver the invocation.

Mayor Pro Tem Marshburn recognized the Garner 101 Citizens Academy participant present.

PETITIONS AND COMMENTS

Dr. Cleopatra Lacewell of Community Navigators invited Council to volunteer with their organization to help develop youth entrepreneurship skills and community involvement.

Mr. Maximiliano Zauipieri stated the need for a sidewalk on a section of Timber Drive between Blanton Street and Stowe Place. Mr. Chalk advised this project has received funding and should be completed next year.

ADOPTION OF AGENDA

Mr. Dickerson requested to add an item under New/Old Business regarding a sole source purchase of body worn cameras.

Motion: Marshburn
Second: Johns
Vote: 5:0

PRESENTATIONS

CONSENT

Council Meeting Minutes

Presenter: Stella Gibson, Town Clerk

Adopt minutes from the April 17, 2018 regular and closed session meeting.

Action: Adopt Minutes

Ordinance Amending FY2017/2018 Operating Budget (GVFR)

Presenter: Pam Wortham, Finance Director

Ordinance to increase the appropriation for the Garner Volunteer Fire Department to cover expenses relating to the purchase of a vehicle and two defibrillators. These additional expenses were not included in the budget.

Action: Adopt Ordinance (2018) 3910

Ordinance Amending FY2017/2018 Operating Budget (Time and Attendance Software)

Presenter: Pam Wortham, Finance Director

Ordinance to utilize over-realized revenue from interest earned this fiscal year to purchase a time and attendance software system.

Action: Adopt Ordinance (2018) 3911

Garner Forward Public Hearing Date

Presenter: David Bamford, Planning Services Manager

Request to set the public hearing for Garner Forward for June 19, 2018.

Action: Set Public Hearing

Motion: Kennedy
Second: Marshburn
Vote: 5:0

PUBLIC HEARINGS

Annexation Petition ANX-18-01, Creech Road

Presenter: David Bamford, Planning Services Manager

Mayor Williams opened the public hearing and asked Mr. Bamford to provide the staff report.

Mr. Bamford stated this request is for satellite annexation of .49 acres located at 1421 Creech Road. Investors recently purchased a duplex at this location and wish to make connection to public water on Creech Road; the request to connect to public water is triggering this required annexation petition.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Ordinance (2018) 3907

Motion: Marshburn
Second: Johns
Vote: 5:0

Annexation Petition ANX-18-02, God’s Way Family Church

Presenter: David Bamford, Planning Services Manager

Mayor Williams opened the public hearing and asked Mr. Bamford to provide the staff report.

Mr. Bamford stated this request is for satellite annexation of 3.15 acres located at 8200 Bryan Road. God’s Way Family Church (SP-17-08) approved February 23, 2018; development will connect to public water and sewer.

Hearing no further comments, Mayor Williams closed the public hearing and called for a vote.

Action: Adopt Ordinance (2018) 3908

Motion: Kennedy
Second: Behringer
Vote: 5:0

Annexation Petition ANX-18-03, Abberly Solaire Apartments

Presenter: David Bamford, Planning Services Manager

Mayor Williams opened the public hearing and asked Mr. Bamford to provide the staff report.

Mr. Bamford stated this request is for contiguous annexation of 24.47 acres located at Timber Drive East. Abberly Solaire Apartments (CUP SP 16-34) approved February 6, 2017; project will connect to public water and sewer.

Hearing no further comments, Mayor Williams closed the public hearing and called for a motion.

Action: Adopt Ordinance (2018) 3909

Motion: Marshburn
Second: Johns
Vote: 5:0

General Use Rezoning Z-18-01, Loop Road

Presenter: Het Patel, Senior Planner

Mayor Williams opened the public hearing and asked Mr. Patel to provide the staff report. Mr. Patel stated this request is to rezone approximately 0.67 acres from Residential 20 (R20) to Neighborhood Office (NO) for property located at 310 Loop Road. This request is to allow a beauty salon/barber shop as a home-based business out of an existing single-family home. The property owner was present to answer any questions.

Hearing no further comments, Mayor Williams closed the public hearing.

Action: Close Public Hearing; Refer to Planning Commission

NEW/OLD BUSINESS

Audit Contract for FY2018

Presenter: JoAnne Crabtree, Accounting Manager

Ms. Crabtree stated bids were solicited from four CPA firms to provide audit services for FY 2018. Of those received, the low bidder of the firm of Mauldin & Jenkins was selected. The fee for the audit is \$29,500, which includes review of the Comprehensive Annual Financial Report and the reporting for a Single Audit for one major program. Although the firm is out of state, positive references were obtained from several surrounding communities and the Local Government Commission.

Action: Approve Execution of Contract

Motion: Behringer
Second: Marshburn
Vote: 5:0

2018 Street Resurfacing Project

Presenter: Tony Chalk, Town Engineer

Mr. Chalk stated the Engineering Department is seeking approval of the lowest bidder, Turner Asphalt, for the 2018 Street Resurfacing Project. This project will resurface approximately 1.8 miles of Town Streets utilizing Powell Bill Funds. Streets were selected based on their condition. Those streets on the schedule to be resurfaced this year but are not funded will be added to the top of next year’s list.

Action: Award Project to Turner Asphalt

Motion: Kennedy
Second: Singleton
Vote: 5:0

Avery Street Sidewalk Discussion

Presenter: Tony Chalk, Town Engineer

Mr. Chalk introduced Ms. Denise Thomas who expressed concerns regarding the sidewalk project proposed at the property adjacent to 701 Curtiss Drive.

Action: Remove stay of construction and work with Ms. Thomas regarding the Crepe Myrtle tree and possibly moving the sidewalk to the back of the curb to minimize impact to the yard.

Motion: Kennedy
Second: Marshburn
Vote: 5:0

Sole Source Purchase of Body Cameras

Presenter: JoAnne Crabtree, Accounting Manager

Ms. Crabtree presented the request of the Garner Police Department to purchase 24 VISTA XLT head-mounted cameras and 33 VISTA XLT body-mounted cameras at a cost of \$83,690. WatchGuard is the only supplier capable of providing equipment that will interface with the standardized video system of the Town. This makes them a sole source provider. The Town's Finance Department reviewed this request and is seeking authorization of the purchase per N.C. General Statutes 143-129(e)(6), item 2 "a needed product is available from only one source of supply".

Action: Motion to authorize purchase

Motion: Singleton
Second: Johns
Vote: 5:0

COMMITTEE REPORTS

MANAGER REPORTS

- garner info
- Public meeting for Ackerman/Hebron Church/White Oak Improvements – May 8 @ 5:00 p.m.
- Town & State Dinner – May 29 @ 5:30 p.m. (Town Lobbyist Sam Bridges and possibly a staff member will attend)
- Garner Forward Comprehensive and Transportation Plan refresher will be on the May 22 agenda
- Rec Center Tour – May 30 @ 10:00 a.m.

Council requested a refresher of the Garner Forward Comprehensive and Transportation Plan at the May 22 Council meeting.

ATTORNEY REPORTS

COUNCIL REPORTS

Kennedy

- Asked if the Town's contribution to extend the YMCA walking trail included the bridge. Mr. Dickerson stated the estimate was based on the portion of trail was on the Town's property, not including the bridge.

Singleton

- Asked staff to follow-up on trees planted under the power lines on Spring Drive.

Marshburn

- Expressed appreciation for the quality of entertainment at GPAC.

Behringer

- Asked who was responsible for mowing the median of Garner North Station and also the repairs to the road at 70 Hwy and Mechanical Blvd. Staff will follow-up.

Council Members Johns and Kennedy had nothing to report.

ADJOURNMENT: 9:15 p.m.